

DD/R-498-63

1 April 1963

MEMORANDUM FOR: Deputy Director (Research)

SUBJECT: Building Space

1. In accordance with our conversation, the following highlights a few of the most immediate problems in our space requirements.

a. Under present allocations of space to the DD/R we have been able to establish three points of permanent location:

(1) Quick reaction capability at the NE ground floor.

(2) The ELINT analysis laboratory on the fifth floor expanding from its original location into the area formerly occupied by the Chief, ESPD/SI and more recently AD/EL.

(3) On the second floor in newly acquired space evacuated by OBI we have been able to place behind the barrier the rest of OEL with the exception of a part of one division.

b. Problem

(1) If we could be granted approximately 1,000 sq. ft. of space currently held by the DD/I contiguous to that now occupied by OEL, we could complete the placement of OEL on a permanent basis meeting the desired requirements of having those people behind barriers that need to be and keeping the office separations down to three locations. Due to the purely efficient arrangement of Rooms 2F36 and 2F38, which comprise a total of 800 sq. ft., it would be possible to satisfy the requirement with just those two rooms.

STATINTL

Subject: Building Space 2

(Note: These two rooms have been the very controversial and drawn out problem that I have mentioned before. These are the two that I had originally thought we were getting in exchange for two similar size rooms in the G corridor of the fifth floor. It turned out, however, that the DD/I was talking about 2F39 as their part of the swap which they have given us, but which I had been under the impression was a part of the OBI evacuation. As can be seen from my 19 December memorandum attached, our basic plans were predicated on the availability of 2F38 and 39. Incidentally, the DD/I has simply taken the position they cannot release 2F36 and 38, though I am satisfied 2F39 which they did give us was in fact a legitimate DD/I holding separate from the relinquishing of OBI space; thus they did fulfill their part of the swapping bargain. I think it would be better if we can avoid any "who shot Johns" relative to the swapping of specific spaces and simply predicate our case on the importance of acquiring additional contiguous space in the F corridor behind the barrier; i.e., 2F36 and 38 - if not these two, in all probability a slightly larger area would be necessary in order to place the required number of people.)

(2) We have recently been given an additional 3,550 sq. ft., formerly OBI space, in the E corridor - 2E13 and 2E19 on the second floor. This space is still occupied by the DD/I but is supposed to be evacuated as a part of a long involved sequence of moves which are currently being held up pending some decision about clearances behind the barrier. If we are not successful in acquiring the small amount of additional space discussed above in the F corridor, it is going to be necessary to use over half of this E corridor space to take care of the rest of OEL's requirements, making for a certain amount of inefficiency in both F and E corridor space as a result of trying to split units. At the same time an acute need already exists and gets worse relative to ORD and Support Staff personnel jointly serving OEL and ORD. If the above requested additional space could be obtained in F corridor it would then be possible to place the Support Staff in the E corridor adjacent to 2,300 sq. ft. which could be used for ORD. Thus, the Support Staff would be physically very near both OEL and ORD personnel. At the present time ORD and Support

Subject: Building Space 3

Staff personnel are packed into the immediate office suite of the DD/R, including the DD/R conference room. The present strength of the Support Staff is _____ and ORD _____. It is anticipated that recruitment efforts that have been underway including some internal transfers will bring fairly sharp increases in the number of ORD personnel estimated to be _____ by _____. Therefore, it is obvious that the space in E corridor of the second floor is needed at the earliest possible date for these two units while awaiting relief from the OTR decision, and further if any of this 2E13 and 2E19 space has to be used by OEL their does not seem to be any feasible way to hold out until larger space resolutions are made. Indeed, it is imperative that the DD/R evacuate to 2E13 and 19 at the earliest possible date.

(3) OSA is very near the absolute saturation point. It is now calculated that approximately 6,000 sq. ft. will be required in addition to their present holding. It would be most highly desirable, and in fact is almost essential, that this additional space be either directly above or below ORD's present location in order to meet the necessary security requirements with any degree of efficiency.

With reference to the space to be released by OTR, we can no doubt if we must, make do with it. Incidentally, however, it would appear from information available at this time that the space is ill suited to either OSA or ORD.

2. Conclusion - The first most important and most productive single thing that could be done would be the provision of at least 800 sq. ft. to OEL in the F corridor of the second floor. With this one action, I believe we can accomplish:

(1) The containment of ORD for at least another six months.

(2) The consolidation of our Support Staff near to the people they must serve.

(3) Make possible the restoration of the DD/R's conference room as a conference room.

Executive Assistant
Deputy Director (Research)

STATINTL